




DSV Solutions A/S
 Fairs & Exhibitions
 Emma Gads Vej, Gate 1
 DK-2300 Copenhagen S
 Tel: +45 43203850 / Fax: +45 43253510
 Email: expo@dk.dsv.com



Shipping Instructions

Venue: Bella Center, Copenhagen

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival - 2 workingdays before requested standdelivery	Arrival during official build-up / breakdown dates
	WAREHOUSE ADDRESS: "Show / stand / company name" DSV Solutions A/S c/o Bella Center Emma Gads Vej, Gate 1 DK-2300 Copenhagen S	DELIVERY ADDRESS: "Show / stand / company name" - <i>please replace with relevant information</i> c/o Bella Center Emma Gads Vej, Gate 1 DK-2300 Copenhagen S
2	AIRFREIGHT	
	Please send freight pre-paid to :	CPH (Copenhagen)
	Deadline for arrival:	EU: 2 days before standdelivery / Non-EU: 4 days before standdelivery
	MAWB CONSIGNEE: DSV Solutions A/S Emma Gads Vej, Gate 1 DK-2300 Copenhagen S	NOTIFY: DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com
3	SEAFREIGHT	
	Please send freight pre-paid to :	International Seaport of Copenhagen
	Deadline for arrival:	7 days before standdelivery
	B/L consignee: DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> Emma Gads Vej, Gate 1 DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com	
4	CASE MARKINGS	
	Please mark all cases clearly as follows:	"Show / stand / company name" - <i>please replace with relevant information</i> DSV Solutions A/S Emma Gads Vej, Gate 1 DK-2300 Copenhagen S 1 of ... / 2 of ... / 3 of ... Etc.
5	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance:	
	<ul style="list-style-type: none"> ✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes ✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet ✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary) 	
6	CONTACT DETAILS	
	Telephone:	+45 43203850
	Email:	expo@dk.dsv.com